SPESENFORMULAR

*Wenn das Formular am PC ausgefüllt wird, bitte nur die benötigten Felder anklicken und ausfüllen*.

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| --- | --- | --- | --- |
| Name: | xxx | Tel. Nr. | xxx |
| IBAN: | xxx | | |

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| Datum | | Beschreibung | km | Fr./km | Betrag |
| 01.06.2023 | | xxx |  |  | 10.00 |
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|  | Total Spesenabrechnung\* | |  |  | 10.00 |
|  | \* *Rechtsklick auf Feld Total rechts aussen -> Felder aktualisieren* | | | | |

*Bitte Belege der Spesenabrechnung beilegen*